

Safety Scene

Quarterly Newsletter



Inside this edition : 4 Toolbox Talks for you to use at your workplace

Crowd Safety Workshop

Those who work in the areas of security, public safety, production and event planning, and audience services won't want to miss Eric Stuart's popular Crowd Safety Workshop, back for its third year!

To provide an in-depth look at crowd safety, UK-based crowd management expert Eric Stuart presents a two-day workshop: **Crowd Safety: Combining Math, Physics, Psychology and Behaviours to Achieve Safe Outcomes.**

The course aims to provide an understanding of the four aspects of basic crowd safety and to provide techniques to plan and manage safe pedestrian flows in crowded places during all phases of an event including emergencies.

This workshop books up quickly, so register early to avoid disappointment.

Dates: March 3-4 | March 9-10 (Limited Availability)

Time: 9.30am - 4.30pm

Location: Metro Vancouver (TBA)

Fee: \$350



Eric Stuart,
Gentian Events Ltd.

To register and to find out more

actsafeconference.ca

Eric Stuart will also be presenting 'Break the Chain, Save the Pain' at the Actsafe Entertainment Safety Conference!

A Message From Actsafes

A very happy new year to you all. As we look ahead to the new year and the new decade, it is a good time to review your training needs and the needs of your team members. Consider making a training and development plan so that each team member's knowledge and skills are up to date.

Onsite orientations, in-class training, on-the-job, peer-to-peer, and worksite demonstrations are just some of the many ways that training needs can be fulfilled. With the addition of technology, training can be done whenever and wherever. Online learning has become an easy go-to method and is often the most accessible way to provide theoretical information. Actsafes's STAR system is an excellent way to get training online.

This edition of Safety Scene focuses on the importance of learning, training, and development for workers, with articles on various methods and methodologies. We hope you will enjoy the newsletter and be inspired to create a training plan for you and your team.

To a wonderful and safe 2020.

Manu Nellutla, CCPE, CPHSA.
Executive Director, Actsafes Safety Association



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Maximise Your Professional Development at the Actsafe Entertainment Safety Conference

- Jennifer Lane, Marketing & Communications Coordinator, Actsafe Safety Association



Learning and training doesn't necessarily have to mean sitting in a classroom, attending school, or taking courses. There are many different ways that you can hone your skills and expand your knowledge. This is why Actsafe established the Actsafe Entertainment Safety Conference (formerly Event Safety Conference) in 2017. Now in its fourth year, the conference has expanded to a three-day event to include programming for the performing arts and live event sector, as well as the motion picture and television industry.

The conference is an opportunity for you to gain a deeper understanding of all things health and safety, and a great way to utilise your professional development. What makes this conference so unique is that not only do we have traditional session speakers, but also roundtable discussions, panels, interactive workshops, and live demonstrations. The aim is for you to acquire knowledge far beyond what you can take note of in a notebook. It's an opportunity for you to learn some new skills, hear from a range of experts in their fields, and

open your eyes to new ways of achieving a safe workplace.

As the conference brings together a broad range of stakeholders from the arts and entertainment industries, event production and venues, tourism, and beyond, it allows you to network with people who may encounter the same issues as you and work on solving them together.

Over the course of the conference, there are more than 50 informative sessions that you can choose from. Attend a session that is the most relevant to your job role, one that has an interesting description, or that allows you to learn a new skill. One of this year's sessions, and a favourite of the 2019 conference, is **'Knotty By Nature'** presented by Tom Heemskerck. In this hands-on workshop, attendees will learn how to tie several different knots that are especially useful, whether for theatre, film, or everyday life. You never know when this may come in use, or even save your life!

An exciting addition to this year's programming is the **'Concussion Awareness Training Tool (CATT) Course for Workers & Workplaces: What You Need to Know About Concussion'** workshop presented by Dr. Shelina Babul, Gabby Hadly, and Denise Beaton. This workshop teaches you the tools you need to recognise a concussion, respond when a potential concussion-causing



conference. Why not attend with your entire committee and use the conference as a team building activity?

We hope that you will join us at the conference on March 5th - 7th where our aim is to provide you with enough ideas, tools, and inspiration that you can implement at your workplace, with your crew, and in your life.

Save \$100 if you register before January 31! Single day tickets go on sale February 1.

**Actsafes Entertainment Safety
Conference
March 5-7, 2020
River Rock Casino Resort
Richmond, BC
actsafeconference.ca**

incident occurs, manage concussion recovery and return to work – as an employee, employer, or colleague – and how to prevent concussions in your workplace. When you complete the workshop, you will receive a certificate of completion which you can add to your resume.

UK-based crowd management expert Eric Stuart will be taking a look at some crowd safety disasters, including the sinking of the Titanic, when he presents **'Break the Chain, Save the Pain'** at the conference. This session will inform us about what happened at these disasters, beyond the headlines, and about how we can make changes to ensure that it doesn't happen again. Eric will also be in Vancouver hosting his 2-day Crowd Safety Workshop, so be sure to register for that at actsafeconference.ca.

Outside of the programmed sessions, there will also be over 20 tradeshow exhibitors, social events, and the Actsafes Safety in Entertainment Awards. Attendees can also register for a free industry training course if they are looking for further professional development (see page 19).

If you are a member of your workplace's Joint Health and Safety Committee, you may be able to use the annual educational leave you are entitled to to attend this



ACTSAFE

SAFETY IN ENTERTAINMENT AWARDS



Do you know someone in the arts or entertainment industry that deserves an award for promoting safety?

Nominate them for an Actsafe Safety in Entertainment Award!

The six awards will recognize individuals and organizations who were ambassadors and pioneers for safety in 2019 in the Motion Picture/Television industry and the Performing Arts/Live Event industry.

Find all the award categories at actsafe.ca/actsafe-safety-in-entertainment-award/

Closing date for nominations is February 14, 2020. If you have any questions, please contact our Marketing and Communications Coordinator Jennifer at jenniferlane@actsafe.ca.

Safety Tips: Healthy Workplace Habits for Prolonged Sitting

Online learning requires us to sit at our desks or be on our phones/tablets for a long time which can have detrimental effects to our health. Prolonged sitting affects the core muscles by weakening the abdominal muscles while stretching back muscles, leading to a stooped posture. Sitting also contributes to pooling of blood in the legs, especially when someone is not moving, leading to swelling/edema in the legs. Sitting posture in the long term may affect the body by developing conditions like spondylosis, radiating pain, and syndromes like Carpal Tunnel Syndrome and Computer Vision Syndrome.

These effects can be prevented by considering some of the following tips:



Standing up once in a while to stretch. Think about it like a 20/20 situation: for every 20 minutes of sitting, stand and stretch for 20 seconds.



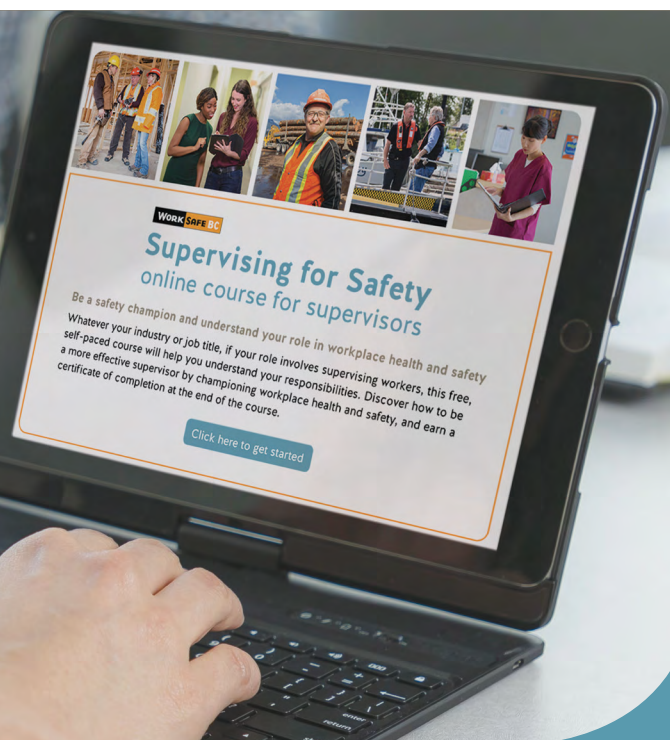
Keep your legs moving. Maybe get up and walk to fill up your glass of water and come back.



Use sit to stand desks or sit to stand converters. This encourages you to sit and stand without changing their desk space. For every one hour of sitting, you could stand for one hour to keep a balance so that you are not getting fatigued from just standing too.

Written by Manu Nellutla, CCPE, CPHSA, Executive Director, Actsafe Safety Association

As a supervisor you play an important role in the health and safety of your team.



Enroll in the WorkSafeBC *Supervising for Safety* online course, or other applicable course available to your industry. Visit supervisingforsafety.com.





Motion Picture Safety 101 Moves Online

- Marnie Douglas, WorkSafeBC

Actsafe's new interactive online safety course takes users through work in the motion picture industry and the hazards one might encounter along the way.

Movie and television sets can be exciting and glamorous places to work — from working alongside the next Hollywood superhero or stylish actor to making fantastical worlds come to life. However, the motion picture and television industry also has its safety challenges. Sets are like small, makeshift cities with large numbers of crews and actors, and many potential hazards.

With a mixture of brand-new and long-time staff, it's important that everyone is on the same page when it comes to health and safety. That's why Actsafe, the safety association serving B.C.'s motion picture and performing arts sectors, recently launched a unique interactive safety course.

Much-needed course

"The industry identified the need for this course," explains Anand Kanna, Actsafe's manager, motion picture programs and services. "There are 40,000 workers in this industry in B.C. We wanted to come up with a better way to reach them, but in a creative and more interactive way."

The general safety course has always been offered as a four-hour workshop, but with the industry booming over the last few years and so

many more workers joining the industry, it was becoming increasingly difficult to deliver.

Plus, many of the workers may only be on set for a week or even a day. "This is basic, high-level safety information that everyone working in the industry needs to know, regardless of how long they are working on a set," says Kanna. "It was becoming challenging to deliver the information in a workshop setting."

Called Motion Picture Safety 101: General Awareness, the online, interactive video game-style course can be completed anywhere with an internet connection at any time. Users play the role of a worker on the set of a movie as they learn about rights and responsibilities, hazard identification and controls, and work practices unique to worksites in motion picture and television production.

Choose your own adventure

The user first learns about safety specific to the production office, followed by a sound stage and a construction shop. From there, Kanna explains that users can choose from any number of modules specific to certain work environments — from the hair and makeup studio to city streets and remote locations. They also learn about health and safety specific to the industry, such as working around various vehicles, stunts, and special effects. "There are 18 modules and each is modelled after some aspect of the motion picture industry," he adds.

It takes about five hours to complete and can be completed in parts, all while collecting stars

and knowledge along the way. The course is a requirement to become an associate member with the Directors Guild of Canada as well as a permittee with the International Alliance of Theatrical Stage Employees Local 669, the International Alliance of Theatrical Stage Employees Local 891, and the Teamsters Local 155.

Not your everyday hazards

Kim Stubbs, WorkSafeBC industry specialist, says the course is unique in that the film industry is complicated, with so many different roles.

As an example, during pre-production, construction crews need to be aware of potential hazards when using ladders, scaffolds, or power tools. Paint crews need to know how to work safely with hazardous materials such as paints and solvents. During production, the cast and crew may encounter potential hazards when filming at unusual locations or in remote areas. There's also the risk of moving objects, slips and falls, and exposure to noise and chemicals.

"There's a lot of potential for every type of hazard. The interactive online safety course is good at providing awareness on the more common industry-specific hazardous conditions and acts," says Stubbs.

"It's unique. I've never seen something like this in any other industry before."

The course was launched in January this year and to date, nearly 1,000 people have completed it. Kanna says the feedback has been positive.

"It's been overwhelmingly supportive. The motion picture industry has always been an early adopter of technology so I'm hopeful that other industries will look to us and this course when considering ways to deliver important safety information," he says.

Adds Stubbs, "Any tool that can help the employer deliver critical safety information is useful and a benefit. The creativity around this one is great."

Visit actsafe.ca/courses for more information on the Motion Picture Safety 101: General Awareness course and other safety courses offered to the motion picture and television industry.



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Motion picture safety 101 course & WorkSafeBC copyrighted materials.

Working in Cold Weather

The best thing you can do during cold weather is to be prepared and provide your workers with everything possible to keep them safe and healthy. Here are some of our tips on working during the cold weather:

- Read and share our safety bulletin: **Guidelines on working in extreme cold temperature conditions.**
- Read the WorkSafeBC pamphlet **Hypothermia: How To Survive The Cold.** This pamphlet provides a basic understanding of when and why hypothermia occurs, how to recognize and give first aid to victims of hypothermia, and, most important, how to prevent it from occurring.
- Grips and electrics, do you have adequate traction on your tailgates to prevent slips, trips, and falls?
- Check your vehicle for safety issues before you depart using the **Circle of Safety** vehicle check.
- Follow **#ShiftintoWinter** on Twitter for BC's Road Safety At Work tips on winter driving and road condition updates in the province.

Check out Actsafe's '**Wind Chill Chart**' to help avoid frostbite and hypothermia!

Estimated Wind Speeds (In MPH)	Air Temperature -Fahrenheit											
	35	30	25	20	15	10	5	0	-5	-10	-15	-20
0 calm	35	30	25	20	15	10	5	0	-5	-10	-15	-20
5	32	27	22	16	11	6	0	-5	-10	-15	-21	-26
10	22	16	10	3	-3	-9	-15	-22	-27	-34	-40	-46
15	16	9	2	-5	-11	-18	-25	-31	-38	-45	-51	-58
20	12	4	-3	-10	-17	-24	-31	-39	-46	-53	-60	-67
25	8	1	-7	-15	-22	-29	-36	-44	-51	-59	-66	-74
30	6	-2	-10	-18	-25	-33	-41	-49	-56	-64	-71	-79
35	4	-4	-12	-20	-27	-35	-43	-52	-58	-67	-74	-82
40	3	-5	-13	-21	-29	-37	-45	-53	-60	-69	-76	-84
(wind speed greater than 40 MPH have little additional effect)	Acceptable working conditions, given proper clothing and precautions taken				INCREASING HAZARD Danger from freezing of exposed flesh within one (1) minute				HIGH HAZARD Flesh may freeze within thirty (30) seconds			

Toolbox Talks

On the next four pages you will find four Actsafe toolbox talks. Toolbox talks are an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers. Pull them out and share the information with your team.



Date: _____

Supervisor/Department: _____

REPORTING PROCEDURES

Actsafes's Toolbox Talks are intended as an informational resource for employers and supervisors to use to deliver a safety talk on a specific subject. A toolbox talk can be an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers.

Reporting Procedures

The first and foremost responsibility of employers is to provide a safe and healthy workplace for the workers they employ. But if employers aren't made aware of hazards on the workplace, then how can they be expected to address the issue? Unreported safety hazards can spread, potentially putting all workers at risk. This is why it's important for workers to report all safety issues to their supervisor or employers.

Reporting Safety Concerns or Unsafe Work

For employers to be able to address safety concerns, they must be made aware they exist. Ensure workers know the following procedures for reporting hazards:

- Report the hazard to your supervisor. The supervisor and/or employer are responsible for investigating workers claims, and must ensure any corrective actions are taken without delay.
- Any absence of or defect in any protective equipment, device, or clothing, that the worker considers likely to endanger the worker or any other person should also be reported to supervisors.
- Workers should also report any damage or defects in equipment or machinery to their supervisors
- Workers refusing unsafe work must also report these situations to their supervisors

Reporting Injuries

No matter how minor the injury may seem, it should be reported to the supervisor and first aid attendant.

- Report the injury to your supervisor, then report to the first aid attendant for treatment
- If the injury requires medical treatment outside of what is delivered by the first aid attendant, such as visiting an emergency department, walk-in clinic, or your family doctor, the production office should also be made aware as they will have to report those injuries to WorkSafeBC.
- For injuries that occur where there is no first aid attendant (prepping or when working alone), your supervisor and the production office should be notified as soon as possible

Prompt reporting will ensure that effective first aid treatment is administered and that the delay in the claims process with WorkSafeBC is minimized. In the event of an incident that requires an investigation, that investigation can also be conducted quickly to prevent further incidents or injuries.

Attendees (attach Sign-in Sheet if needed):

Name	Initials	Name	Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



FIRST AID & EMERGENCY PROCEDURES

Actsafes's Toolbox Talks are intended as an informational resource for employers and supervisors to use to deliver a safety talk on a specific subject. A toolbox talk can be an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers.

First Aid Reporting and Procedures

WorkSafeBC's OHS Regulation 3.16 states that the employer must provide for each workplace; equipment, supplies, facilities, first aid attendants, and services that are adequate and appropriate for promptly rendering first aid to workers if they suffer an injury at work.

In order to receive the treatment they need if they are injured, workers should be made aware of the following information specific to your production:

- Report the injury to your supervisor, then report to the first aid attendant for treatment
- Who the first aid attendant is and how to contact them
- Where the location of first aid facilities (first aid room, eye wash stations) can be found
- Locations of the nearest walk-in clinic and the nearest hospital

Workers should also know that no matter how minor the injury may seem, it should be reported to the supervisor and first aid attendant.

Is the level of first aid that's provided on your worksite adequate enough to comply with WorkSafeBC requirements?

Find out using **Actsafes's First Aid Assessment tool:** firstaid.actsafe.ca

Emergency Procedures

When an emergency situation such as injuries, natural disasters, or equipment or facility damage occur on the worksite, it is important for workers to know what measures are in place to deal with these situations. Workers should know:

- Where to find first aid kits, fire extinguishers, spill kits and, if available, Automated External Defibrillators (AEDs) on your worksite
- Emergency exit routes from the building such as soundstages, offices and locations
- Where assembly or muster areas are for workers on the worksite
- Who is responsible for taking the "roll call" to ensure all workers are accounted for
- Not to leave muster areas until all workers have been accounted for

Attendees (attach Sign-in Sheet if needed):

Name	Initials	Name	Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Date: _____

Supervisor/Department: _____

SLIPS, TRIPS, & FALLS

Actsafes's Toolbox Talks are intended as an informational resource for employers and supervisors to use to deliver a safety talk on a specific subject. A toolbox talk can be an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers.

Slips, Trips, & Falls

Workers are injured on the job from slips, trips, and falls every year. Slips happen when you don't have enough traction or friction between your footwear and the surface you are walking on. Besides being a huge financial loss, these injuries can cause people pain, suffering, and death.

Causes of most slips, trips, and falls

- Greasy, wet, slippery, or dirty surfaces such as:
 - Frost, snow, or ice
 - Freshly waxed flooring
 - Oil or spills of any kind
 - Water or wetness, such as wet mud
 - Smooth, cold surfaces (eg, cold metal stairs)
- Improper footwear
- Contact with projecting objects
- Cuts or punctures on nails, wire, strapping, or packaging
- Wrinkled rugs or carpet
- Uneven steps, entrances, or slopes
- Materials, tools, or clutter on the ground or floor
- Wires and cables

Contributing factors to slips, trips, and falls

Housekeeping:

Poor housekeeping can cause slips, trips, and falls. Ensure work areas are kept neat and tidy.

Mental Conditions:

Mental impairment from fatigue, drinking alcohol or taking drugs—either illegal drugs or some over-the-counter medications, can increase the likelihood that you will slip, trip, or fall by reducing your ability to notice and react to hazards.

Physical Conditions:

Keeping in good physical condition can mean quicker reflexes and limber, toned muscles can help you keep or recover your balance. And if you fall, being in good condition will help you recover faster. Basic stretching for mobility and flexibility can help protect you from injury.

Attendees (attach Sign-in Sheet if needed):

Name	Initials	Name	Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Date: _____

Supervisor/Department: _____



RISK ASSESSMENTS

Actsafe's Toolbox Talks are intended as an informational resource for employers and supervisors to use to deliver a safety talk on a specific subject. A toolbox talk can be an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers.

Risk Assessments

Most workplace injuries and illnesses can be prevented by identifying and dealing with potential workplace hazards and unsafe work practices. An effective way to deal with potential hazards and unsafe work practices is by conducting risk assessments.

When do you need to do a risk assessment?

You need to conduct a risk assessment for each potentially hazardous activity or situation. Risk assessments consist of 3 basic steps:

1. Identify potential hazards and unsafe work practices

- Go over every aspect of your work activity and consider anything that could possibly go wrong. Categories of potential hazards may include:
 - **Workplace Actions**, such as working without the proper PPE
 - **Workplace Environment**, such as cables and other tripping hazards
 - **Harmful Substances**, such as chemicals or asbestos

2. Assess the risks

- Assess each potential hazard and unsafe work practice to determine its risk. One way of assessing risk is by using a risk assessment matrix like the one on the right.

		Impact			
		Minor	Moderate	Major	Extreme
Probability	Rare	Low	Low	Medium	Medium
	Unlikely	Low	Medium	Medium	Medium
	Moderate	Medium	Medium	Medium	High
	Likely	Medium	Medium	High	High
	Very likely	Medium	High	High	High

3. Deal with potential hazards and unsafe work practices

- After identifying and assessing risks, eliminate or control each potential hazard and correct each unsafe work practice.
 - **ELIMINATING POTENTIAL HAZARDS**
 - Whenever possible, eliminate potential hazards by substituting different work practices or substances.
 - Select a safer location
 - Change the camera placement or actor action
 - **CONTROLLING POTENTIAL HAZARDS**
 - If you cannot eliminate a potential hazard, try to control it to minimize worker risk.
 - Building an enclosure or guards around table saws
 - Guarding floor openings and installing handrails
 - Use the appropriate PPE

It's important to document your assessments on paper, and review them on a regular basis. If the requirements of a scene change, you may need to do a re-assessment.

Attendees (attach Sign-in Sheet if needed):

Name	Initials	Name	Initials
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____
_____	_____	_____	_____

Date: _____

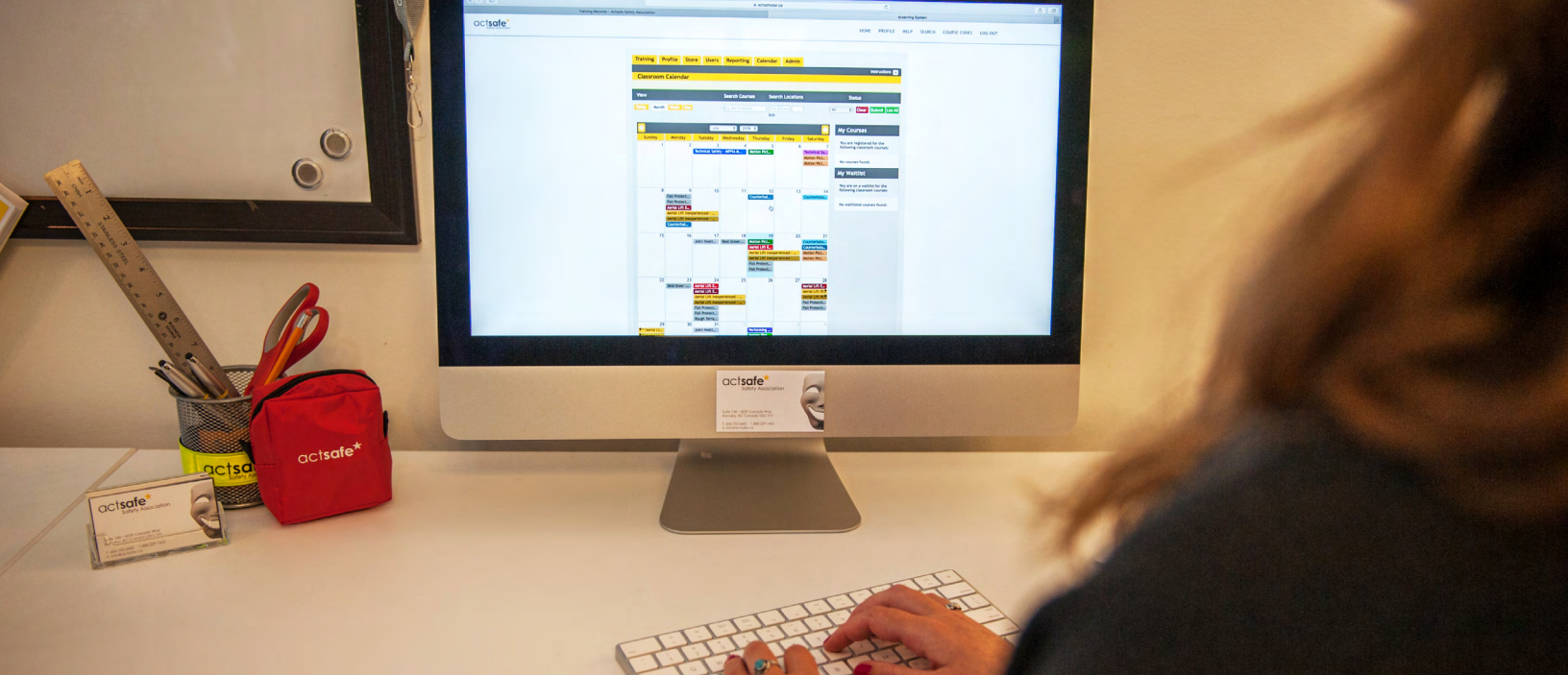
Supervisor/Department: _____



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Safety Training and Records at Actsafe

- Maureen Kaake, Operations Manager, Actsafe Safety Association



With over 22,000 people trained by Actsafe, it is a difficult task to keep track of who got trained when, where, and in what. Therefore, in October 2017 we moved from our legacy system Safety Passport, to our new learning management system STAR (Safety Training and Records). STAR has streamlined the process for users to access their safety records in real time, but now for safety training as well! It has improved worker data validation and integrity and has enabled Actsafe to offer online safety training with customized course content for employers and workers wherever they are.

Part of Actsafe's mandate is to maintain training records for workers in the industries that we serve. When Actsafe transitioned to STAR, all of the training data on file was migrated to the STAR system. With this new system, when

a user completes a course through Actsafe, a digital certificate is added to their profile. Users are also able to upload industry related certifications earned through other agencies (must be valid) into their profile thus having all of their records in digital format in one place. Not only are these records accessible at all times, they can also be emailed to anyone directly from the user's profile.

Here's a look into STAR and all that it has to offer:

Online Course Registration

The STAR system enables users to register for courses at any time, from any place. With the automation of the system, confirmation emails containing information such as date, time, location, and any other information specific to that course are automatically emailed to the user after registration.

Online Training

One of the greatest attributes of the STAR system is that it allows Actsafe to offer content and courses online, making it more accessible to users around the province. A perfect

example of this is the Motion Picture Safety 101 - General Safety Awareness course. Historically, this course was only available in the Actsafe office, making it difficult for workers outside of the Lower Mainland to take the course. When the course became available online, it became available to every worker in the province with access to a computer and the internet. Another benefit of online training is on successful completion of an online course, a certificate is added to the user's profile almost instantly.

Email notifications

Built into STAR are email notifications. Examples of notifications include; reminder of courses that have not yet been started, courses that have been started but not finished, upcoming courses, and certifications that are going to expire. The email notification feature also enables Actsafe to send safety information/alerts to specific worker groups based on departments and/or role in the industry they work in. Users are able to opt in or out of receiving email notifications (turned on by default) from STAR.

Records Search

New to STAR is the Records Search portal. Prospective employers are able to search for a worker with specific skills and/or certifications. If there are users in the system that fit the criteria, they will appear in list form. Any workers who have turned on the contact feature in their profile (turned off by default) can then be contacted by the searcher. It is important to

mention that the user's contact information is not visible to the searcher.

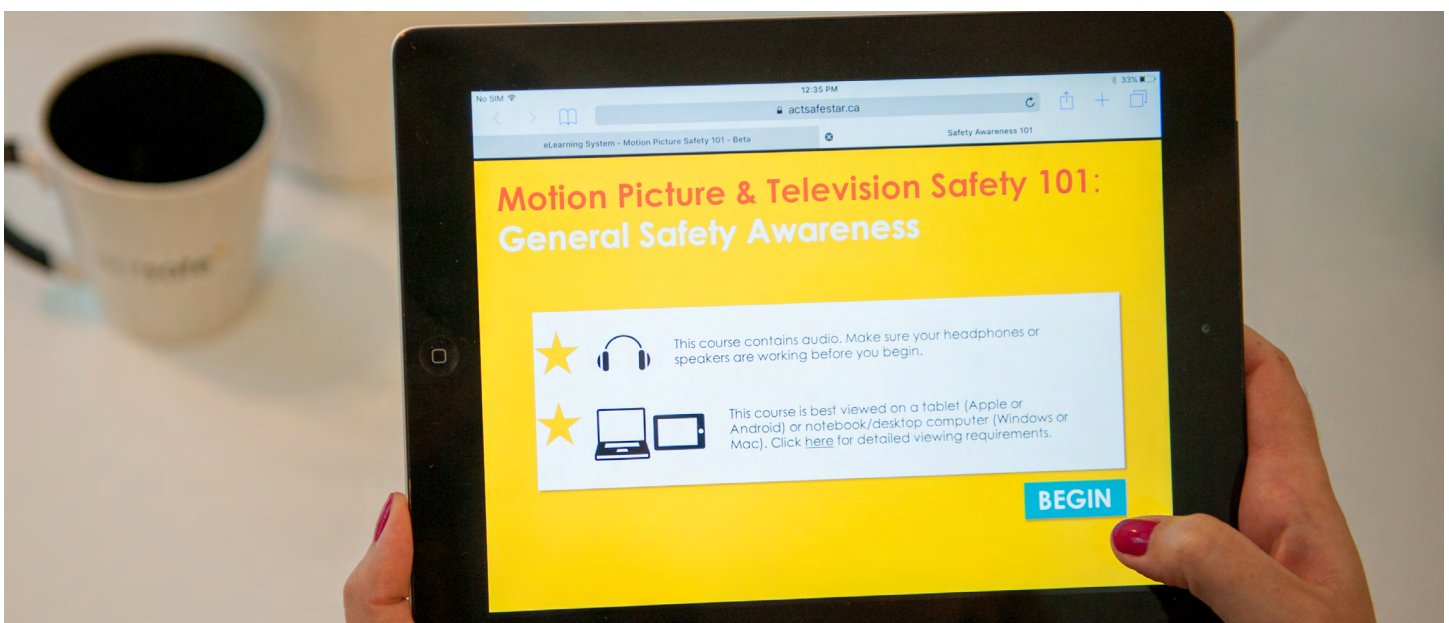
What Does the Future Hold?

This year we have leveraged STAR further. Anyone wanting to attend the Actsafe Entertainment Safety Conference or the Crowd Safety Workshop can purchase tickets through the STAR system, making it easier, more accessible, and secure. This is a new avenue for us and we are pleased to say it has been a successful one.

In the coming months, Actsafe will be making online forms, such as the New & Young Worker Orientation Form, available through the STAR system. This will make completing these types of requirements easier and more efficient. Actsafe will also be launching an app that will enable users of the STAR system to access their certifications, forms, etc. on their devices more effectively and efficiently.

The STAR system has enabled Actsafe to continue living its core values of Innovation, Collaboration and Accessibility. We will continue to look at ways we can use the STAR system to provide the best safety training in the most effective and user-friendly manner possible.

Sign up for Actsafe STAR at actsafestar.ca to see the amazing features for yourself!



From the Manager's Desk: Performing Arts



- Don Parman, Manager of Performing Arts Programs and Services, Actsafe Safety Association

The Importance of Learning, Training, and Development

Since I joined the ranks of safety professionals, it has become abundantly clear how important training and development is to our industry. As a safety advisor, I have to constantly look for training in various areas, including those that are new and untested. Meeting those training needs for our industry is also a constant challenge.

For any organization, there are inexpensive training and development options that can be implemented on the ground with your staff and crew. Here are just some of my ideas:

Safe work procedures:

Safe work procedures training is not just for new workers; it can also act as a great refresher for senior crew and can be used as a training opportunity for potential crew chiefs or supervisors. Have them lead the training, and add their spin to the program. I often encourage groups to consider cross-training. Your front of house staff may be interested in how to safely fly a batten, or your tech crew may like to know how the gallery hangs and inventories the next show.

Policy review:

Simply reviewing current policies can help reinforce your organization's safety goals.

Emergency drills:

Yes, I know I keep beating this drum but it's low hanging fruit. You have all your emergency plans in place and annually reviewed (right?) so it should be easy to run drills with your crew and staff to keep them sharp.

Training

For those groups that are looking to move to the next level and want to expand their training and development, there are lots of options to move you forward. After you have completed Actsafe Performing Arts Safety for Supervisors and Joint Health and Safety Committee training, consider training for respectful workplaces, conflict de-escalation, or bullying and harassment. All of these can help your staff develop skills beyond their own departments.

Professional Development

I've also discovered the resource known as 'Professional Development'. If you are fortunate enough to have the opportunity to take some professional development, take advantage of it! Employers, professional development can be organized for the entire team and ensures the whole team has all of the information.

While Actsafe strives to be the industry leader in safety resources and training, we cannot and do not do it alone. I want to make sure we recognize our training partners and support their efforts.

There are increasing numbers of training resources that can help you and your organization with safety training, planning, and development. Do not be afraid to look outside our industry for great training resources.

Safety Driven, BC Federation of Labour, Cultural Human Resources Council, and

BCIT are all great sources of professional development and safety training.

Lastly, share. If you have found training that is effective and relevant, share it with colleagues and the industry in general. Until we have more resources developed for our industry, sharing the resources we find is vital!

I hope that you will consider using your professional development to join us at the Actsafe Entertainment Safety Conference, where I promise you you will learn lots of new information that you can bring back to your team and your workplace. As always, contact our team if you have recommendations or have a training need that you would like to see developed; we're always open to suggestions!



Actsafes's Upcoming Course Calendar



Course	Dates
Occupational First-Aid Level 1	Jan. 20th
Joint Health & Safety Committee Fundamentals Training	Jan. 21st
Motion Picture Safety For Supervisors	Jan. 22nd
Motion Picture Industry Orientation	Jan. 24th
Occupational First-Aid Level 1	Feb. 1st
Reel Green Carbon Literacy	Feb. 1st
Motion Picture Safety For Supervisors	Feb. 6th
Motion Picture Industry Orientation	Feb. 12th
Firearm Safety Level 1	Feb. 23rd



Wishing you all a happy and safe Family Day weekend!

The Actsafe will be closed from 2pm Friday, February 14th and will reopen on Tuesday February 18th at 9.00am.

In the event of a serious hazard that puts the safety of workers at risk, please let your employer know of the situation. If the situation has still not been resolved, contact the WorkSafeBC Prevention line at 604-276-3100.

Course Focus

Did you know, if you register for the Actsafe Entertainment Safety Conference you get a free industry training course? You may choose either Occupational First Aid - Level 1 or Firearms Safety - Level 1. Pre-registration is required. Space is very limited.

Firearm Safety Level 1

9AM - 5PM | Tuesday, March 3, 2020

This one day course provides an introduction to Firearm Safety for the entertainment industry. The course will cover safe working practices and legislative requirements, and is of vital importance for those involved in supervising, planning or working on projects

involving firearms.

This course is recommended for:

- Production Managers
- Actors
- Technical Directors
- Stage Managers
- Props
- Dolly Grips
- Boom Operators
- Camera Operators & Stills Photographers
- Assistant Directors



Actsafe has trained

932

people in Firearm Safety since the inception of the course!

Occupational First Aid Level 1

8:45AM - 5:30PM | Wednesday, March 4, 2020

Pre-registration is required. Space is very limited.

This one day course packs in life-saving information, and provides a WorkSafeBC OFA1 certificate.

Course covers;

- The rights and responsibilities of the Occupational First Aid Attendant
- Scene assessment
- ABCs (Airway, Breathing, Circulation)
- Wound Assessment and treatment
- First aid records
- Burns
- Airway obstruction management
- Respiratory/cardiac arrest management
- An introduction to automated external defibrillators (AEDs)
- Instruction on performing cardiopulmonary resuscitation



Actsafe has trained

2,795

people in Occupational First Aid since the inception of the course!



An Actsafe Safety Association production

Directed by
Produced by
Visual Effects
Assistant Editors

Manu Nellutla
Jennifer Lane
Ella Pritchard
Lisa Wild
Carolyn Fisher
Harnak Lalli
Jason Hamdan
Will Heller
Stephanie Lawrence
Anand Kanna

Cast

Manager #1 **Maureen Kaake**
Manager #2 **Don Parman**
Contributor **Marnie Douglas**

Coming Up Next

Safety Scene, Spring Edition

Casting Call

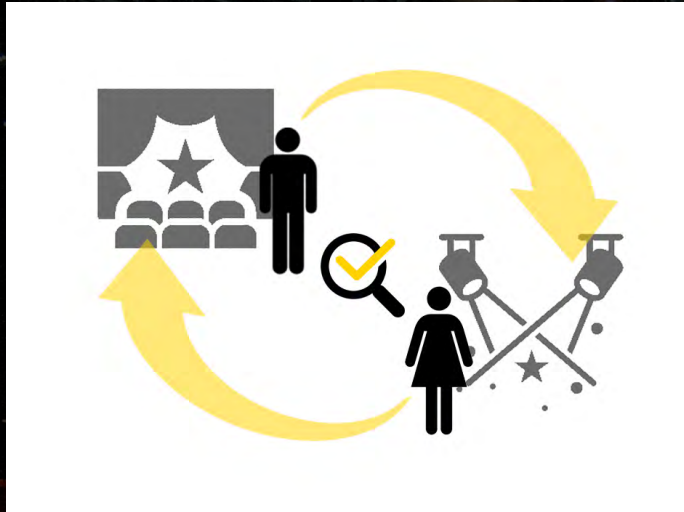
Would you like to contribute to Actsafe's next edition? If so, send us your:

- Content Ideas -
- Advertisements -
- Events -

For more information contact Jennifer or Ella,
[**communications@actsafe.ca**](mailto:communications@actsafe.ca).



Peer Safety Inspection Program

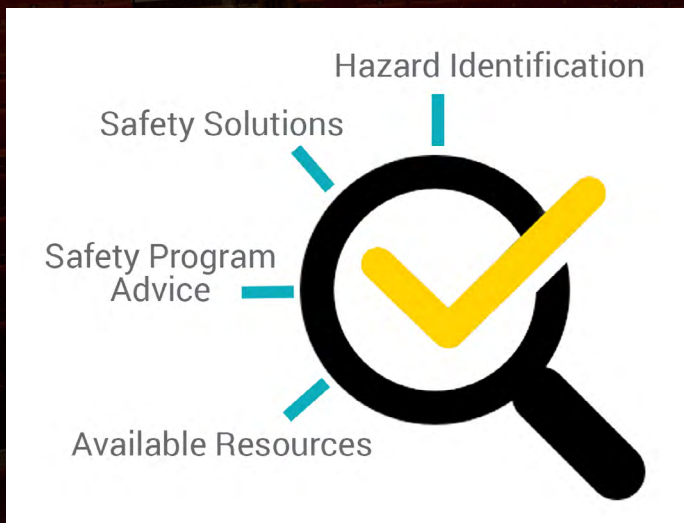


Actsafes is looking for live event venues to participate in our Peer Safety Inspection program.

The program works by having 2 technicians from Venue A do a safety walkthrough of Venue B. The process is then reversed and together we review the findings. Actsafes will then advise on how best to solve the issues. This is a great tool for learning how to do inspections, assess risk, and network with colleagues.

Contact Don Parman, Manager of Performing Arts Programs and Services, for more information: donparman@actsafe.ca.

Thanks to everyone who has already applied – we will be in touch soon.



Actsafes is the health and safety association supporting British Columbia's arts and entertainment industries by providing resources, training and advisory services.

Contact Us

E: communications@actsafe.ca

T: 604 733 4682

W: www.actsafe.ca

M: #140, 4259 Canada Way
Burnaby, B.C.
Canada
V5G 1H1

Or connect with us here: 

Actsafes Safety Association would like to acknowledge and honour that our workplace and classrooms are located on the traditional, ancestral and unceded territory of the Skxwú7mesh (Squamish), S'ólh (Stó:lō), Qayqayt (Qayqayt), sə́ilwətaʔɬ (Tsleil-Waututh) and Stz'uminus (Stz'uminus) peoples.



Actsafes is proud to have achieved the Gold Level Certification in SFU's Sustainable Spaces Program. The Actsafes team was awarded this certification because of their never-ending commitment to their Corporate Social Responsibility initiatives.