

PANDEMICS – COVID-19 SAFETY

Actsafes's Toolbox Talks are intended as an informational resource for employers and supervisors to use to deliver a safety talk on a specific subject. A toolbox talk can be an effective way of refreshing workers' knowledge of safe work procedures and sharing information with more experienced workers.

COVID-19

Coronaviruses are a large family of viruses found mostly in animals. In humans, they can cause diseases ranging from the common cold to more severe diseases such as Severe Acute Respiratory Syndrome (SARS) and Middle East Respiratory Syndrome (MERS). The disease caused by the new coronavirus has been named COVID-19.

COVID-19 can spread from an infected person to other persons through:

- Respiratory droplets generated when you cough or sneeze.
- Close, prolonged personal contact, such as touching or shaking hands.
- Touching something with the virus on it, then touching your mouth, nose or eyes before washing your hands.

Prevention:

- **DO NOT to come to work** if you had symptoms, such as fever, shortness of breath, sore throat, headaches etc., in the last 10 days, or had contact with a confirmed COVID-19 case.
- Practice physical distancing (2 metres – 6.6 feet).
- Wash your hands with water and soap for at least 20 sec or use sanitizer at least 60% alcohol frequently.
- Wear masks or other PPE as necessary.

Responsibilities:

- Employers:
 - Create and post a COVID-19 Safety Plan.
 - Train and educate everyone at the workplace on the contents of that plan.
 - Have a system in place to identify the hazards of COVID-19, control the risk, and monitor the effectiveness of the controls.
- Workers:
 - You are responsible for your own personal self-care, which includes frequent hand washing, wearing PPE and staying home when sick.
 - Reporting unsafe conditions to their supervisor, employer, or Joint Health and Safety Committee member.
 - Following the procedures put in place by the employer to control the risks associated with COVID-19.

Additional resources:

Additional resources on COVID-19 safety can be found at <https://www.actsafe.ca/covid-19-resources-for-the-arts-and-entertainment-industries/>

Attendees (attach Sign-in Sheet if needed):

Name	Initials	Name	Initials
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Date: _____

Supervisor/Department: _____